

## **Auto Mechanic Candidate Profile**

### **Employer**

**Hyundi Awaser Group of Companies, Jizan, Saudi Arabia**

**Position**

**Inclusive Dates of Employment**

**Auto Mechanic**

**June 2011- July 2022**

### **Key Duties and Responsibilities**

- Inspect vehicle engine and mechanical/electrical components to diagnose issues accurately
- Inspect vehicle computer and electronic systems to repair, maintain and upgrade
- Conduct routine maintenance work (replacing fluids, lubricating parts etc.) aiming for vehicle functionality and longevity
- Schedule future maintenance sessions and advise motorists on good vehicle use
- Repair or replace broken or dysfunctional parts and fix issues (e.g. leaks)
- Provide accurate estimates (cost, time, effort) for a repair or maintenance job
- Keep logs on work and issues
- Maintain equipment and tools in good condition

### **Previous Positions**

**Saudi Automotive and Services Company (SASC)**

**Position**

**Inclusive Dates of Employment**

**Auto Mechanic**

**October 1995 – August 2001**

### **Key Duties and Responsibilities**

- Responsible for diagnosing and repair the mechanical and electrical components of vehicles.
- Listening to Team Leader and/or Foreman carefully to learn more about vehicle history potential problems, and the services that must be done.
- Driving repair process carefully in line with SPIGA system instructions, as well as all related tools and/or equipment (e.g. barcode, screen etc.).
- Performing test drivers, inspections, and other diagnostic tests on vehicles to identify where problem exists and determine which parts need to be repaired or replaced.
- Completing preventive maintenance on vehicles, such as performing oil changes, flushing and replacing fluids, and replacing brakes etc.
- Generating timelines and estimates for repairs and discussing option with Mechanic's team leader to enable Service Advisor updating customers.
- Inspecting internal system and controls to ensure the vehicles is operating properly and in compliance with Awaser SOP and proper workflow.
- Maintaining accurate records relating to customers, their vehicles, parts, and service history.
- Using workshop equipment as instructed, performing regular maintenance and repairs as needed.

- Engaging in learning opportunities to update job knowledge and technical skills in collaboration with technical training team.

### **Union Motors Corporation, Mitsubishi Dealer**

#### **Position**

**Auto Mechanic**

#### **Inclusive Dates of Employment**

**April 1993 – October 1995**

#### **Key Duties and Responsibilities**

- Conduct preventive maintenance (Express Maintenance)
- Perform engine and transmission overhauling and diagnosing
- Handle vehicle diagnosing and troubleshooting (electrical and mechanical)
- Perform A/C cleaning system and Diagnosing /Repair A/C system
- Perform wheel alignment, balancing and tyre change
- Perform tyre mounting normal and low-profile tyre with TPMS
- Perform brake overhaul and replace brake system components
- Perform Reface/Skimming Brake rotor disc and drum brake
- Perform over haul /replace clutch assembly
- Overhauling of differential gear and axle shaft
- Perform 4x4 repaired and diagnosing.
- Replacing front wheel bearing & rear wheel bearing using hydraulic pressure machine and bearing replacer.
- Overhauling Power Steering Pump, Rack and pinion.
- Perform timing belt replacement for engines. (Gasoline and Diesel Engine)
- Perform suspension repaired replacing upper and lower ball joints, shock absorbers, upper and lower arms, links and bushings.
- Perform diagnosing and repair SRS air bag system, Cruise Control and audio system
- Perform checking diagnostic trouble codes / analyze using 112 and GTS.
- Perform estimating the specified defective parts base on troubleshooting.
- Perform noise vibration and harshness troubleshooting
- Ensure the time in and out of the job order as per required by the management.
- Maintain workshop areas are cleaned and order.

#### **Educational Background Skills**

School Name: Marikina Institute of Science And Technology

Course Taken: Technology Graduate Major in Automatic Technology Duration; June 1990 – April 1993

#### **Skills**

Engine troubleshooting  
Electrical system diagnosis  
Safety measures  
Cooling system maintenance  
Oil change  
Starting system schematics  
Transmission installation  
Braking system repair

Safety and Tools  
Engine overhauling  
Automatic transmission rebuild

**License & Certification**

MOHAMED YOUSUF NAGHI MOTORS CO. NEW TRAINING MODEL HYUNDAI SONATA  
DN8 NOVEMBER 26, 2019

MOHAMED YOUSUF NAGHI MOTORS CO. NEW TRAINING MODEL HYUNDAI PALISADE  
JULY 22, 2019

SNAMPROGETTI SAUDI ARABIA.CO.LTD VEHICLE EMISSION ENVIRONMENTAL  
MONITORING CAMPAIGN JULY 21,